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This privacy notice discloses the privacy practices for information collected by our company. What personally identifiable information is collected and how it is used and with whom it may be shared.

1. What choices are available regarding the use of data?
2. The security procedures in place to protect the misuse of information.
3. How any inaccuracies in the information can be corrected?

Information Collection, Use and Sharing

We are the sole owners of the information collected from our Customers/Suppliers. We only have access to/collect information that is voluntarily given to us via email or other direct contact.

We do not sell or rent collected information to anyone.

In order to provide our services, we need to collect and store the following information:

Company address
Company name
Contact telephone numbers
Contact email addresses
Client customer details (for contact and delivery purposes)
Payment details

Security

All information is stored securely; on Sage Accounts (through a multi-layer of password security) and some also through paper filing systems in a secure environment. During processing orders, we may be required to send data to 3rd parties; these include but are not limited to:

Credit Check Companies
Haulage Companies
Business Control Software Providers

Any information passed on to these parties will be conducted within the GDPR guidelines and will only be relevant to the requirements of providing our services.

Access to and Control over Information

We store information only for the sole reason of trading with our Customers and Suppliers. If anyone should want to opt out of future contacts from us at any time they can do so by contacting us via email or telephone.